

Mentorship Planner Worksheet

The following worksheet is a personal tool you are welcome to use. Though you are not required to use this, it might be helpful to find what system works best for you to stay on track of sessions.

	MEETING	TASK TO PREPARE FOR MEETING	ASSIGNMENT FOR NEXT MEETING
Meeting example	Business challenge overview	<ul style="list-style-type: none"> Share copy of your Business Challenge Assessment ahead of the meeting. Review your Business Challenge Assessment so that you can walk your mentor through your goals. 	<i>I will prepare a draft of my action plan and highlight the areas I need extra support in.</i>
Step 1	Understand your challenge and build your relationship		
Step 2	Define the solution to your business challenge		
Step 3	Preparing for your post-mentorship career		

For more information about the IA Professional Mentor Program, visit www.irrigation.org/mentorprogram.